

## **Minutes of the Bay St. Louis Harbor Commission**

**Date:** Tuesday, October 28, 2014

**Location:** Bay St. Louis Central Fire Station Training Room, 543 Main Street.

The meeting of the Bay St. Louis Harbor Commission convened at 3:00 p.m.

**Commissioners Present:** Lee Seal, presiding, Ken Barbor, Vice Chair, Rod Ward, Charles LaFleur, Chet LeBlanc, J.P. Compretta, Chris Roth and Mike Hemsley, alternate.

**City Officials Present:** Chuck Fortin, Harbormaster, Buz Olsen, Community Development and Paula Fairconnetue, Secretary.

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### **APPROVAL OF MINUTES**

#### **RE: September 23, 2014**

Commissioner LaFleur moved, seconded by Commissioner LeBlanc to approve minutes of the Harbor Commission meeting held September 23<sup>rd</sup>, as presented.

A VOTE WAS CALLED FOR WITH THE FOLLOWING RESPONSE:

VOTING YEA: Seal, Barbor, Ward, LaFleur, LeBlanc, Compretta and Roth

VOTING NAY: None

#### **Guest: Jason Chiniche**

#### **RE: Work Authorizations**

Jason presented Work Authorization No. 2 for professional engineering services to modify the breakwater for a water line extension and Work Authorization No. 3 for Harbor Investigation and Wave Study Analysis.

After a lengthy discussion the Commission made the following recommendations:

#### **RECOMMENDATION TO APPROVE WORK AUTHORIZATION NO. 2**

##### **RE: Water Main Extension**

Commissioner Roth moved, seconded by Commissioner Barbor to recommend that the City Council approve Work Authorization No. 2 of the general services agreement with BMA for professional engineering services for preparation of modification to the Breakwater for water line extension as stated in the agreement. Cost not to exceed \$1,650.00. **(SEE EXHIBIT A)**

A VOTE WAS CALLED FOR WITH THE FOLLOWING RESPONSE:

VOTING YEA: Seal, Barbor, Ward, LaFleur, LeBlanc, Compretta and Roth

VOTING NAY: None

#### **RECOMMENDATION TO APPROVE WORK AUTHORIZATION NO. 3**

##### **RE: Harbor Tranquility Investigation/Recommendations**

Commissioner LaFleur, seconded by Commissioner Barbor to recommend that the City Council approve moving forward with (Task 1) Wind Wave Model Analysis and Marina Assessment and (Task 2) Numerical Wave Model Analysis of Work Authorization No. 3; Task 2B to be discussed at a later date if necessary. **(SEE EXHIBIT B)**

A VOTE WAS CALLED FOR WITH THE FOLLOWING RESPONSE:

VOTING YEA: Seal, Barbor, Ward, LaFleur, LeBlanc, Compretta and Roth

VOTING NAY: None

**Guest: Derrick Miller**

**RE: Charter Boat Operation**

Mr. Miller appeared before the board to inquire if he and his partner would be allowed to operate a charter service out of the marina. His partner spoke to the Harbor Master about the subject and he wanted to follow up with the Commission.

Mr. Miller was advised by the Commission to submit a proposal to the Harbor Master.

Chuck Fortin and the Commission will set a workshop date to discuss signage, rates and draft a lease agreement for commercial businesses in the harbor.

Current gas price at the marina is set at \$4.09 gal for gas and \$3.51gal for diesel.

### **Harbor Master Report**

Chuck Fortin reported that a seasonal shift is taking place at the harbor. Some boaters are leaving for the winter while other boaters are coming in for warmer weather.

A bird caller was installed and has successfully gotten rid of the sea gulls. The caller has eight different calls and is programmed to work during day hours.

The Harbor Master submitted a Harbor Occupancy and Sales Report to the Commission for review. **(SEE EXHIBIT C)**

A slip modification criterion was submitted to the Commission for review and approval. The Commission was in agreement with details of the document and made the following recommendation:

### **RECOMMENDATION TO APPROVE CRITERIA FOR SLIP MODIFICATIONS**

Commissioner Ward moved, seconded by Commissioner Roth to recommend that the City Council approve the slip modification criteria, as presented by the Harbor Master. **(SEE EXHIBIT D)**

A VOTE WAS CALLED FOR WITH THE FOLLOWING RESPONSE:

VOTING YEA: Seal, Barbor, Ward, LaFleur, LeBlanc, Compretta and Roth

VOTING NAY: None

The Commission requested to see duration of lease reports for monthly, six month and 12 month contracts. They will revisit transient rates and look at revising the budget to reflect operations.

### **ADJOURN**

Commissioner LaFleur moved, seconded by Commissioner LeBlanc to adjourn the meeting, there being no further business to discuss.

A VOTE WAS CALLED FOR WITH THE FOLLOWING RESPONSE:

VOTING YEA: Seal, Barbor, Ward, LaFleur, LeBlanc, Compretta and Roth

VOTING NAY: None