

Minutes of the Bay St. Louis Harbor Commission

Date: Thursday, August 27, 2015

Location: Bay St. Louis Central Fire Station Training Room, 543 Main Street.

The Harbor Commission held a special meeting to develop a budget for FY 2015-2016 and to discuss other pertinent harbor business.

The meeting convened at 3:00 p.m.

Commissioners Present: Chairman Ken Barbor, presiding; Chris Roth, Vice Chair, Lee Seal and Chuck LaFleur,

Absent: Commissioner J.P. Compretta and Mike Hemsley, alternate

City Officials Present: Chuck Fortin, Harbormaster, Paula Fairconnetue, Secretary and Councilmen Favre and Falgout.

APPROVAL OF MINUTES

RE: July 28, 2015

Commissioner Roth moved, seconded by Commissioner LaFleur, to approve minutes of the Harbor Commission meeting held July 28, 2015, as presented.

A vote was called for with the following response:

VOTING YEA: LaFleur, Roth, Barbor and Seal

VOTING NAY: None ABSENT: Compretta

Budget Discussion

A lengthy discussion was had on the financial reporting for the current year and proposed fiscal year budget for the harbor. Several errors and discrepancies were identified in the financial reporting of the city's current budget against the budget submitted by the harbormaster. The following recommendation was made to correct the budget for FY 2014-2015.

RECOMMENDATION TO RECONCILE BUDGET REPORT

RE: FY 2014-2015

Commissioner Seal moved, seconded by Commissioner LaFleur, to recommend that the uncovered errors on the revenue and expense financial report for FY October 1, 2014-July 31, 2015 be reconciled, as stated in attached document. **(SEE EXHIBIT A)**

A vote was called for with the following response:

VOTING YEA: LaFleur, Roth, Barbor and Seal

VOTING NAY: None ABSENT: Compretta

FY 2015-2016 PROPOSED BUDGET

RECOMMENDATION TO ITEMIZE INDIRECT EXPENSES

Commissioner Seal moved, seconded by Commissioner Roth, to recommend listing Indirect expenses separately; such as administrative services, police/security services, maintenance services and including any other indirect costs to the harbor.

A vote was called for with the following response:

VOTING YEA: LaFleur, Roth, Barbor and Seal

VOTING NAY: None ABSENT: Compretta

RECOMMENDATION TO ADD SALES TAX TO BUDGET

Commissioner Seal moved, seconded by Commissioner LaFleur, to recommend adding sales tax collected and disbursed as a line item in the fiscal year budget.

A vote was called for with the following response:

VOTING YEA: LaFleur, Roth, Barbor and Seal

VOTING NAY: None ABSENT: Compretta

RECOMMENDATION TO ESTABLISH CAPITAL ACCOUNT

Commissioner Roth moved, seconded by Commissioner LaFleur, to recommend establishing a capital account for the harbor with remaining balance from the \$250,000.00 foundation funds, and to deposit any other excess funds into this account. In addition, reconciliation of original \$250,000 is requested to be provided to the commission.

A vote was called for with the following response:

VOTING YEA: LaFleur, Roth, Barbor and Seal

VOTING NAY: None ABSENT: Compretta

MOTION TO REVISE PROPOSED BUDGET

Commissioner Roth moved, seconded by Commissioner LaFleur, to revise the FY 2015-2016 budget as discussed, and present revision to the City Council at their next regularly scheduled meeting. **(SEE EXHIBIT B)**

A vote was called for with the following response:

VOTING YEA: LaFleur, Roth, Barbor and Seal

VOTING NAY: None ABSENT: Compretta

MOTION TO ADJOURN

Commissioner LaFleur moved, seconded by Commissioner Roth, to adjourn the to adjourn the Harbor Commission meeting for August 27, 2015.

A vote was called for with the following response:

VOTING YEA: LaFleur, Roth, Barbor and Seal

VOTING NAY: None ABSENT: Compretta