

## **Minutes of the Bay St. Louis Harbor Commission**

**Date:** Tuesday, August 12, 2014

**Location:** Bay St. Louis Central Fire Station Training Room, 543 Main Street.

The meeting of the Bay St. Louis Municipal Harbor Commission convened at 3:00 p.m.

**Commissioners Present:** Lee Seal, presiding; Ken Barbor, Vice Chair, Rod Ward, Charles LaFleur, J.P. Compretta, Chris Roth, Chet LeBlanc and Mike Hemsley, alternate.

**City Officials Present:** Chuck Fortin, Harbormaster, Buz Olsen, Community Development, City Attorney and Paula Fairconnetue, Secretary

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The meeting was called to order by Commissioner Seal.

### **Harbor Master Report**

Chuck Fortin reported that 82 permanent slips are occupied at the harbor to date. Fuel sales as of July 25<sup>th</sup> are \$25,000. Fuel price on non-ethanol is currently at \$4.09 per gallon and \$3.51 on diesel. The harbor is making 48 cents per gallon on diesel and 64 cents per gallon on gas. Year-to-date transient dockage is \$6,000.

Chairman Seal will get a breakdown month-to-month financial report from the City Clerk. The commission will update the budget projection to submit to the city.

At a later date, the commission will also look at the estimated lifetime of certain items in the harbor, such as pedestals and planking and look at replacement costs.

Discussion was had on operating costs of the harbor.

### **Guest: Jason Chiniche**

#### **RE: Task Order Contract**

Jason submitted a task order contract to the commission last month. He appeared before the board to review the contract and answer any questions they might have.

The contract allows Brown, Mitchell & Alexander Engineering to be available to the commission and harbor master to work on any potential projects, or issues that may arise at the harbor going into the future. The task could include permitting, expansion of the day pier, development of pier 5, or any other project. The contract doesn't cost anything unless a task is assigned. The job would be done off of a scope of work that BMA would help develop and a total budget would be submitted. BMA has task order contracts with various municipalities, which basically places the firm on standby until they are authorized to proceed. Tideland's projects are also discussed. The same contract will be submitted to the city council for approval.

### **RECOMMENDATION TO APPROVE TASK ORDER CONTRACT**

#### **RE: Brown, Mitchell & Alexander Engineering**

Commissioner Roth moved, seconded by Commission Barbor, to recommend that the City Council approve the Task Order Contract, as submitted by BMA. (SEE EXHIBIT A)

A vote was called for with the following response:

VOTING YEA: Roth, Barbor, Seal, LeBlanc, LaFleur, Compretta and Seal

VOTING NAY: None

## **MARKETING**

The Commission had discussion on the new Harbor website developed by the City. Commissioner Roth will explore getting the domain name from The Focus Group. The Commission recommended that the harbor should have its own menu tab on the city's web page for easy access.

## **SCOPE OF DUTIES**

### **RE: Harbor Master & Commission**

The Commission revisited Ordinance No. 547 for clarification of scope of duties of the harbor master and commission.

Discussion was had on proper procedures for handling violations and the authority of the harbor master.

## **MOTION TO CHANGE HARBOR COMMISSION BYLAWS**

### **RE: Meeting Schedule**

Commissioner Ward moved, seconded by Commissioner LeBlanc, to change the Harbor Commission meeting date to the 4<sup>th</sup> Tuesday of the month, after the first Monday.

A vote was called for with the following response:

VOTING YEA: Roth, Barbor, Seal, LeBlanc, LaFleur, Compretta and Seal

VOTING NAY: None

## **Boat Rental Service Inquiry**

Commissioner Seal informed the board that the owner of a vessel that is docked at the harbor inquired about the possibility of renting his boat out on weekends when it's not being used.

Consensus of the board is that renting the boat out changes the dynamic of usage from recreational to a commercial operation. The harbor is not setup for commercial ventures at this time. The owner can submit a proposal to the board for action and recommendation to the Mayor and Council.

## **RECOMMENDATION TO PLACE TEMPORARY MORATORIUM ON FISHING ON EASTSIDE OF BREAKWATER**

Commissioner Ward moved, seconded by Commissioner Compretta, to recommend that administration and the City Council grant a temporary moratorium on fishing on the eastside of the breakwater until ADA and safety issues are addressed, as well as cleanup associated with fishing on the breakwater, as recommended by the Harbor Master.

A vote was called for with the following response:

VOTING YEA: Roth, Barbor, Seal, LeBlanc, LaFleur, Compretta and Seal

VOTING NAY: None

## **RECOMMENDATION TO AMEND ORDINANCE NO. 547**

### **RE: Section 18-57 (a) 5a & b**

Commissioner LaFleur moved, seconded by Commissioner Ward, to recommend that the City Council amend Ordinance No. 547 to remove section 18.57 (a) 5a & b allowing bicycles and golf carts on the breakwater, as recommended by the Harbor Master.

A vote was called for with the following response:

VOTING YEA: Roth, Barbor, Seal, LeBlanc, LaFleur, Compretta and Seal

VOTING NAY: None

**RECOMMENDATION TO AMEND ORDINANCE NO. 547**

**RE: Section 18-47**

Commissioner Ward moved, seconded by Commissioner Barbor, to recommend that the City Council amend Ordinance No. 547 to strike the last phrase of the opening paragraph of Section 18-47 (*with prorata deduction for the time the watercraft vacates the berth or ship.*), as recommended by the Harbor Master.

A vote was called for with the following response:

VOTING YEA: Roth, Barbor, Seal, LeBlanc, LaFleur, Compretta and Seal

VOTING NAY: None

Commissioner LaFleur informed the board that that a customer who owns a trawler

**RECOMMENDATION TO ACCEPT BRIDGE FEST SITE PLAN**

Commissioner LeBlanc moved, seconded by Commissioner Ward to approve the Bridge Fest Site Plan, as presented.

A vote was called for with the following response:

VOTING YEA: Roth, Barbor, Seal, LeBlanc, LaFleur, Compretta and Seal

VOTING NAY: None

**MOTION TO ADJOURN**

Commissioner LeBlanc moved, seconded by Commissioner LaFleur, to adjourn the Harbor Commission meeting of August 12, 2014, there being no further business to discuss.

A vote was called for with the following response:

VOTING YEA: LaFleur, Compretta, Seal, LeBlanc, Barbor, and Ward

VOTING NAY: None                      ABSENT: Roth