

Minutes of Bay St. Louis Municipal Harbor Commission

Date: Tuesday, May 27, 2014

Location: Bay St. Louis Central Fire Station Training Room, 543 Main Street,
Bay St. Louis.

The meeting of the Bay St. Louis Municipal Harbor Commission convened at 3:00 p.m.

Commissioners Present: Vice Chair Ken Barbor presiding; Chet LeBlanc; Rod Ward, Charles LaFleur; Chris Roth, J.P. Compretta and Mike Hemsley, alternate.

Absent: Commissioner Lee Seal

City Officials Present: Buz Olsen and Paula Fairconnetue

The meeting was called to order by Vice Chairman Ken Barbor.

APPROVAL OF MINUTES

RE: MAY 20, 2014

Commissioner LaFleur moved, seconded by Commissioner Compretta, to approve the minutes of the Harbor Commission meeting held May 20, 2014, as presented.

A vote was called for with the following response:

VOTING YEA: LaFleur, Compretta, Barbor, LeBlanc, Roth and Ward

VOTING NAY: None ABSENT: Seal

Guest: Jason Chiniche, BMA

RE: Final Change Order No. 6

Jason presented the final change order to the Commission, which included the following add-on items:

Stainless Steel Chains – will be added at the end of Piers 2, 3 & 4, and finger piers along Pier 1, to provide some type of security for the boaters.

10" Diameter Piles - Pilings will be added along breakwater between Piers 1 & 2, 2&3, 3&4 to serve as protection to utilities and boats. Remaining pilings will be placed near the ladders along the breakwater.

Entrance Sign & Lighting

(3) Shade Systems to be placed in the parking lot area, three

(3) Umbrella Tables to be placed along the pedestrian ramp

Landscaping on the Harbor grounds.

Total increase to contract due to add-on items, \$114,547.00.

One deduct item; 800 count sandbags, for a total decrease in contract of \$32,000.00

Total change in contract, \$82,547.00.

Commissioner Barbor called for a motion to accept Change Order No. 6.

MOTION TO RECOMMEND APPROVAL OF CHANGE ORDER NO. 6

Commissioner Roth moved, seconded by Commissioner Ward, to recommend that the City Council approve Change Order No. 6 with a total change in contract of \$82,547.00.

(SEE EXHIBIT A)

A vote was called for with the following response:

VOTING YEA: LaFleur, Compretta, Barbor, LeBlanc, Roth and Ward

VOTING NAY: None ABSENT: Seal

The Commission announced that Charles Fortin was appointed to the position of Harbor Master by the Mayor at the last City Council meeting. Mr. Fortin will start work on June 2nd and the Commission will meet him at their meeting on June 3rd for formal introductions.

REPORTS

RFP Marketing Service

Six marketing proposals were submitted for review. The Marketing Committee; Commissioners Ward, LaFleur and Roth will review proposals and report to the board.

Harbor Grand Opening

The two Maritime Museum schooners requested for the Grand Opening of the Harbor has been secured. The City will contact the Silver Slipper Casino to request a sponsorship for fireworks.

Budget

The Commission discussed the harbor budget and direct/indirect expenses and services that may be reimbursable to the city. Consensus of the Commission was to invite the City Clerk to the next meeting to explain the expectations and regulations of the budget, and what expenses will be billed to the harbor.

Guest: Mike Rosato

RE: Harbor Fest

Mr. Rosato explained planned activities and staging layout of the Harbor Fest to the Commission and requested input and approval of use of upland property for arts & craft, food and beer vendors. 20% of vendor lease fees will go to harbor enterprise fund.

During discussion, the Commission expressed concern about boaters having access to their boats during the festival. Boat owners will need vehicle access, or some type of accommodations readily available to bring equipment and provisions to their boats, with no exceptions.

The Commission inquired who is going to be accountable for getting access for boat owners and their supplies to the boats.

Mr. Rosato will get an answer to the Commission's question when he meets with the mayor in a planning session for the Harbor Fest and report back to the board. A suggestion was made to provide golf cart shuttle service for boat owners and supplies from the downtown parking garage to the harbor, during a specific time frame. Parking will be a major issue during the Harbor Fest.

After a lengthy discussion, consensus of the Commission was that representatives from the Harbor Commission be present at the planning meeting with Mr. Rosato and the Mayor to voice concerns of the Commission.

Commissioners Ward and LaFleur will attend planning session.

Mr. Rosato will contact the Commission on date and time of meeting.

MOTION TO RECOMMENDATION OF APPROVAL EVENT PARKING

RE: Downtown area

Commissioner Roth moved, seconded by Commissioner Ward, to recommend that the city allow parking along one side of the first and second blocks of Carroll Avenue, deMontluzin Street and Ulman Street during events in the downtown area.

A vote was called for with the following response:

VOTING YEA: LaFleur, Compretta, Barbor, LeBlanc, Roth and Ward

VOTING NAY: None ABSENT: Seal

RECOMMENDATION OF APPROVAL

RE: Harbor Fest use of upland green space

Commissioner Ward moved, seconded by Commissioner Roth, to recommend that the City Council approve Harbor Fest usage of upland green space with 20% of vendor lease fees going into the harbor enterprise fund.

A vote was called for with the following response:

VOTING YEA: LaFleur, Compretta, Barbor, LeBlanc, Roth and Ward

VOTING NAY: None ABSENT: Seal

Mystic Krewe of the Seahorse

The Mystic Krewe of Seahorse's request for two slips in the harbor on December 12-14, 2014 for the re-enactment of the Battle will be kept on the agenda until action is taken.

MOTION TO ADJOURN

Commissioner Roth moved, seconded by Commissioner LaFleur, to adjourn the Harbor Commission meeting of May 27, 2014, there being no further business to discuss. A vote was called for with the following response:

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VOTING YEA: LaFleur, Compretta, Barbor, LeBlanc, Roth and Ward

VOTING NAY: None ABSENT: Seal

Lee Seal, Chairman

