

## **Minutes of Bay St. Louis Municipal Harbor Commission**

**Date:** Tuesday, May 20, 2014

**Location:** Bay St. Louis Central Fire Station Training Room, 543 Main Street,  
Bay St. Louis.

The meeting of the Bay St. Louis Municipal Harbor Commission convened at 3:00 p.m.

**Commissioners Present:** Chairman Lee Seal, presiding; Chet LeBlanc; Rod Ward, Charles LaFleur; Chris Roth, J.P. Compretta and Mike Hemsley, alternate.

**Absent:** Commissioner Ken Barbor

**City Officials Present:** Buz Olsen, Paula Fairconnetue and Don Rafferty, City Attorney

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The meeting was called to order by Chairman Seal

### **APPROVAL OF MINUTES**

#### **Re: May 6, 2014**

Commissioner LaFleur moved, seconded by Commissioner Compretta, to approve minutes of the Harbor Commission held Tuesday, May 6, 2014, as presented.

A vote was called for with the following response:

VOTING YEA: LaFleur, Compretta, Seal, Roth, LeBlanc and Ward

VOTING NAY: None                      ABSENT: Barbor

### **REPORTS**

Paula reported that all lottery slip applicants had been contacted to inform them of slip assignments, request execution of lease agreements and payment of the first month's slip fee. Some applicants have not yet completed the process.

During discussion, the Commission pointed out that lottery rules states that an applicant must accept or reject lease agreement within 48 hours from time of being contacted. Other boaters may be interested in slips that are currently being held for lottery applicants. Consensus of the Commission was to give a 10-day notice to applicants to execute lease agreements and complete the required lottery process, or slips will be released.

Commissioner Seal called for a motion on the 10 day notice.

### **MOTION TO ISSUE 10-DAY NOTICE TO LOTTERY APPLICANTS**

#### **RE: Slip Assignment**

Commissioner Ward moved, seconded by Commissioner Compretta, to have Paula notify lottery applicants that have not executed the lease agreements that slips will be released if agreements have not been executed and submitted to the city within 10-days of notification.

A vote was called for with the following response:

VOTING YEA: LaFleur, Compretta, Seal, Roth, LeBlanc and Ward

VOTING NAY: None                      ABSENT: Barbor

## **MARKETING RFP**

Paula reported that six (6) marketing proposals were submitted to the city by the May 16<sup>th</sup> deadline date.

Commissioners will review proposals at city hall.

## **FUEL/BAIT SHOP RFP**

Paula reported that RFP for Fuel/Bait Shop Operator was placed in the Sea Coast Echo and Sun Herald newspapers and city website.

## **HARBOR MASTER INTERVIEWS**

Commissioner Seal reported that after interviews and reference checks the Interview Committee recommended Charles Fortin for the harbor master position.

During discussion Commissioner Seal noted that the candidate is the most qualified for the position and a list of his qualifications were read aloud and discussed with the commission. The mayor will offer the position Mr. Fortin and then make appointment at the City Council meeting.

Commissioner LaFleur reported that he submitted the office supply list for the harbor master's office to the purchasing agent at city hall..

## **GRAND OPENING/ HARBOR FEST**

Grand Opening for the Harbor and Harbor Fest date is set for Saturday, July 26<sup>th</sup>. Governor Phil Bryant and other dignitaries will be invited to attend.

Don Rafferty reported that the Harbor Fest promoter, Mike Rosato, requested to use the upland State property on Beach Blvd, between deMontluzin Street and the vehicular ramp of the harbor, for vendor space during the festival. Mr. Rosato is offering 20% of vendor booth fee to the city, which will go into the Harbor Enterprise Fund. The City Council wants a recommendation from the Harbor Commission on the request for use of the property. Once the Commission makes a recommendation, then the City Council will vote and final decision will be made by the Secretary of State.

The Commission requested that the promoter come back to the board with detailed plans for use of the property and a site plan of the Harbor Fest before a decision can be made.

Discussion on use of the property will be continued at the next meeting.

## **NEW BUSINESS**

The Mystic Krewe of Seahorse submitted a request to the Harbor Commission for the use of two slips in the harbor for the re-enactment of the Battle of the Bay on December 12-14, 2014. An additional request was made to waive slip fees, due to the contribution the event will have on the history, culture and development of the Bay St. Louis Harbor.

The krewe has secured two Maritime Museum Schooners from Biloxi to use as the Replica Ships of the US Navy that fought the British fleet at the Battle of the Bay.

The request was taken into consideration. Action will be taken at a later meeting.

During discussion, the Commission determined that having one or two of the schooners at the grand opening of the harbor would add to the ceremony.

The city will ask for Tourism's assistance in the grand opening by sponsoring the schooners. Cost to lease schooners is \$500 each.

Commissioner Seal called for a motion to ask the Tourism Bureau to sponsor the schooners.

**MOTION TO REQUEST TOURISM BUREAU SPONSORSHIP**

**RE: Maritime Museum Schooners**

Commissioner Roth moved seconded by Commissioner Ward, to request that the Tourism Bureau sponsor two Maritime Museum Schooners for Grand Opening of the Harbor on July 26<sup>th</sup>.

A vote was called for with the following response:

VOTING YEA: LaFleur, Compretta, Seal, Roth, LeBlanc and Ward

VOTING NAY: None                      ABSENT: Barbor

**MOTION TO ADJOURN**

Commissioner Barbor moved, seconded by Commissioner LaFleur, to adjourn the Harbor Commission meeting of May 20, 2014, there being no further business to discuss. A vote was called for with the following response:

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VOTING YEA: LaFleur, Compretta, Seal, Roth, LeBlanc and Ward

VOTING NAY: None                      ABSENT: Barbor

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Lee Seal, Chairman