

## **Minutes of Bay St. Louis Municipal Harbor Commission**

**Date:** Tuesday, April 15, 2014

**Location:** Bay St. Louis Central Fire Station Training Room, 543 Main Street,  
Bay St. Louis.

The meeting of the Bay St. Louis Municipal Harbor Commission convened at 3:00 p.m.

**Commissioners Present:** Chairman Lee Seal, presiding; Ken Barbor, Vice Chair; Charles LaFleur; Rod Ward, Chet LeBlanc, J.P. Compretta and Mike Hemsley, alternate.

**Absent:** Chris Roth

**City Officials Present:** Buz Olsen, Paula Fairconnetue and Don Rafferty, City Attorney

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The meeting was called to order by Commissioner Seal.

### **APPROVAL OF MINUTES**

#### **RE: April 8, 2014**

Commissioner LaFleur moved, seconded by Commissioner Barbor, to approve minutes of the Harbor Commissioner held Tuesday, April 8, 2014.

A vote was called for with the following response:

VOTING YEA: LaFleur, LeBlanc, Seal, Barbor, Compretta and Ward

VOTING NAY: None    ABSENT: Roth

#### **Guest: Garrett Tirpak**

##### **RE: Quality Alarm Systems, Camera Surveillance**

Mr. Tirpak presented a proposal to install camera surveillance system equipment at the harbor for the Commission's consideration. (SEE EXHIBIT A)

During discussion of proposal, it was noted that the cost of additional camera is approximately \$3,000 each. The proposal included installation of 14 cameras and surveillance equipment on the harbor site. The contract will carry a two year warranty on product and one year warranty on maintenance. I.T. training will be provided. Total cost of equipment being \$52,780.00. Business references will be submitted to the commission at a later date.

#### **Guest: Vic Burris, DMR**

##### **RE: Regulations for Live Bait Operation**

Mr. Burris was invited to the meeting to answer questions and discuss guidelines for operating a live bait business at the harbor.

After a detailed discussion, Mr. Burris noted that live bait businesses are permitted to operate from barges, but other recreation items must also be sold. Operators are allowed to sell croakers and mullets, and fishing licenses as well. Sales have to be reported to DMR. Seafood and live bait can't sell from the same location. Live Bait businesses must also maintain operating hours of eight hours a day, five days per week, between May 31<sup>st</sup> and December 1<sup>st</sup>.

**Guest: Rhonda Price**  
**RE: DMR BIG Funding**

A detailed discussion was had on requirements of the Boating Infrastructure Grant and the tourism bureau's pledged match funding for the grant. Ms Price recommended that the city and tourism draw up an agreement regarding the pledged funding.

DMR will reimburse half of all spending on the grant once verification of spending is submitted. Marketing of the harbor such as information and educational material is also a requirement of the grant.

**Guest: Jason Chiniche**  
**RE: Harbor Update**

Jason submitted a drawing of the entrance sign of the harbor to the commission for review and comments. Lighting will be added to the sign and a conjunction box will be added for additional lighting, if necessary. A preliminary change order #5 for the addition of white plastic line hooks, Fire Line ARV, Grag Rail, Scour Pad Ram and Bike Racks was submitted for review.

During discussion, consensus of the Commission was to change line hooks to metal spikes. The change order will be revised to reflect the change and emailed to Commission.

**MOTION TO RECOMMEND APPROVAL**

**RE: Change Order No. 5**

Commissioner LeBlanc moved, seconded by Commissioner LaFleur, to recommend approval of Change Order No. 5 to include additional items, with amendment of metal spikes.  
(SEE EXHIBIT B)

A vote was called for with the following response:

VOTING YEA: LaFleur, LeBlanc, Seal, Barbor, Compretta and Ward

VOTING NAY: None    ABSENT: Roth

Jason reported that a drawing of 4'x10' entrance gate to harbor was submitted to MDA for review and comments.

**OLD BUSINESS**

**Harbor Master**

The top five applicants for the harbor master position were contacted by phone to let them know pay range for the position, time frame for hiring in case they needed to relocate and to find out if they were available for personal interview. The pay range was acceptable to applicants.

**MOTION TO RECOMMEND APPROVAL OF ADVERTISEMENT**

**RE: Fuel Dock/Bait Shop RFP**

Commissioner LeBlanc moved, seconded by Commissioner LaFleur to approve advertisement for Request for Proposals for Fuel Dock & Bait Shop subcontractors.

A vote was called for with the following response:

VOTING YEA: LaFleur, LeBlanc, Seal, Barbor, Compretta and Ward

VOTING NAY: None    ABSENT: Roth

**Operating Budget Capital Items**

Commissioner LaFleur submitted a list of priced capital items to the Commission for review and discussion. (SEE EXHIBIT C)

**Ordinance No. 547 Amendments**

Discussion was had on amending the harbor ordinance to include the following changes:  
Section 18-8 There shall be no fishing crabbing, or shrimping inside the harbor *except as noted in section 18.57(a)7*

Section 18-37(b) Berths or slips shall be assigned by order, *initially established by a lottery process, then by order of applicaton date, with residents of the City of Bay St. Louis receiving first priority. Residence shall be determined by the applicant's driver's license or State identification card only. After Bay St. Louis city residents, priority will be followed thereafter by county residents then other residents of the state and then by all other applicants.*

Section 18.57a)7 Shrimping, fishing, and crabbing by pole, line, net or seine are prohibited from all piers within the Bay St. Louis Harbor except along the North side and east end of the Rutherford Pier, *and along the eastside of the harbor breakwater.*

**MOTION TO RECOMMEND APPROVAL**

**RE: Amendments/Ordinance No. 547**

Commissioner Compretta moved, seconded by Commissioner LeBlanc, to recommend approval of clarification of amendments to Ordinance No. 547.

A vote was called for with the following response:

VOTING YEA: LaFleur, LeBlanc, Seal, Barbor, Compretta and Ward

VOTING NAY: None    ABSENT: Roth

**MOTION TO ADJOURN**

Commissioner Ward moved, seconded by Commissioner Compretta, to adjourn the Harbor Commission meeting of April 15, 2014, there being no further business to discuss.

A vote was called for with the following response:

VOTING YEA: LaFleur, LeBlanc, Seal, Barbor, Compretta and Ward

VOTING NAY: None    ABSENT: Roth