



Minutes
Bay Saint Louis
City Council Meeting
2nd Regular Meeting
December 19, 2019
5:30 p.m.

Call to Order

Attendee Name	Title	Status	Arrived
Larry Smith	Councilman Ward 4	Present	
Doug Seal	Councilman Ward 1	Present	
Gene Hoffman	Councilman Ward 2	Present	
Jeffery Reed	Councilman Ward 3	Present	
Buddy Zimmerman	Councilman Ward 5	Present	
Josh DeSalvo	Councilman Ward 6	Present	
Gary Knoblock	Councilman At Large	Present	

2) Invocation and Pledge

Reed delivered the Invocation and Pledge.

Guests

- 1) Stuart Williamson - Food Truck

Stuart Williamson spoke regarding the location and operation of a Food Truck on Highway 90.

RESULT: NO ACTION TAKEN- FINAL

Public Forum

Margie Jepson, a representing agent for Colonial Life Insurance, spoke regarding their services.

Cliff Rabalais spoke regarding Seacoast Echo, Tax Referendum and the Food Truck.

Rhonda Oliver spoke regarding the children's program and Tax Referendum.

Consent Agenda

- 1) Approve street closure to allow the Krewe of Nereids to parade on Highway 90 February 16, 2020 12:00 noon, parade starting at Drinkwater Boulevard traveling west toward Waveland in the east bound lane

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Eugene Hoffman, Councilman Ward 2
SECONDER:	Joshua DeSalvo, Councilman Ward 6
AYES:	Smith, Seal, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock

- 2) Approve street closures January 24, 2020 10:30 A.M. - 11:00 A.M. 300 Block of Second Street to Main Street to Beach Blvd. ends at OLG Church to allow for Knights of Columbus Catholic Pro Life Awareness Prayer March contingent upon BOS approval.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Eugene Hoffman, Councilman Ward 2
SECONDER:	Joshua DeSalvo, Councilman Ward 6
AYES:	Smith, Seal, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock

- 3) Approve the Mayor's appointment of Desmond Hoda as Judge Pro Tem

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Eugene Hoffman, Councilman Ward 2
SECONDER:	Joshua DeSalvo, Councilman Ward 6
AYES:	Smith, Seal, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock

- 4) Motion to Spread the Special Meeting Notice of December 5, 2019 on the Minutes.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Eugene Hoffman, Councilman Ward 2
SECONDER:	Joshua DeSalvo, Councilman Ward 6
AYES:	Smith, Seal, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock

- 5) Spread the Bay Saint Louis Payroll in the amount of \$161,243.86 dated December 6, 2019, on the Minutes.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Eugene Hoffman, Councilman Ward 2
SECONDER:	Joshua DeSalvo, Councilman Ward 6
AYES:	Smith, Seal, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock

- 6) Motion to spread the Bay Saint Louis Payroll Hours Report dated December 6, 2019, on the Minutes.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Eugene Hoffman, Councilman Ward 2
SECONDER:	Joshua DeSalvo, Councilman Ward 6
AYES:	Smith, Seal, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock

- 7) Spread the Bay Saint Louis Certification Letter dated December 19, 2019 on the Minutes.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Eugene Hoffman, Councilman Ward 2
SECONDER:	Joshua DeSalvo, Councilman Ward 6
AYES:	Smith, Seal, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock

- 8) Spread the Bay Saint Louis Cash Balances dated December 17, 2019, in the amount of \$3,741,619.86, after the docket, on the Minutes.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Eugene Hoffman, Councilman Ward 2
SECONDER:	Joshua DeSalvo, Councilman Ward 6
AYES:	Smith, Seal, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock

- 9) Spread the Bay Saint Louis Revenue & Expense Report dated November 30, 2019, on the Minutes.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Eugene Hoffman, Councilman Ward 2
SECONDER:	Joshua DeSalvo, Councilman Ward 6
AYES:	Smith, Seal, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock

- 10) Spread the Bay Saint Louis Grant, Rebates & Donation Revenue Detailed GL YTD Report on the Minutes.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Eugene Hoffman, Councilman Ward 2
SECONDER:	Joshua DeSalvo, Councilman Ward 6
AYES:	Smith, Seal, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock

Comptroller's Report

- 1) Motion to spread the Bay Saint Louis Payroll, for an individual, in the amount of \$1,408.00 dated December 6, 2019, on the Minutes.

Councilman Zimmerman recused himself for this motion.

RESULT:	APPROVED [6 TO 0]
MOVER:	Gary Knoblock, Councilman At Large
SECONDER:	Joshua DeSalvo, Councilman Ward 6
AYES:	Smith, Seal, Hoffman, Reed, DeSalvo, Knoblock
RECUSED:	William Zimmerman

- 2) Motion to approve the Bay Saint Louis Docket of Claims #19-044 dated December 19, 2019, in the amount of \$417,004.67.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary Knoblock, Councilman At Large
SECONDER:	Douglas Seal, Councilman Ward 1
AYES:	Smith, Seal, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock

- 3) Motion to advertise for City Depository Bids

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Joshua DeSalvo, Councilman Ward 6
SECONDER:	Gary Knoblock, Councilman At Large
AYES:	Smith, Seal, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock

- 4) Motion to award Engineering and Consulting Services for 2020 CDBG program.

RESULT:	NO ACTION TAKEN
	Next: 1/7/2020 5:30 PM

- 5) Motion to enter into a Rental Agreement with Neopost USA for postage meter, under State Contract #8200045148, for 60 months in the amount of \$90.84/month.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Douglas Seal, Councilman Ward 1
SECONDER:	William Zimmerman, Councilman Ward 5
AYES:	Smith, Seal, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock

- 6) Motion to accept the best and lowest bid from Watch Guard Video and purchase twenty (20) new body cameras, at a purchase price of \$23,593.50, with funds budgeted from Capital Outlay in the Police Department.

Chief Gary Ponthieux spoke explaining the need for new body cameras for all of the City officers.

RESULT:	NO ACTION TAKEN
	Next: 1/7/2020 5:30 PM

- 7) Motion to dispose of part of the Police Department (only part of the building with flat roof labeled), "asset ID City Hall Bldg, Tag A417"

RESULT:	NO ACTION TAKEN
	Next: 1/7/2020 5:30 PM

Engineer's Report

Jason Chiniche presented motions for Resolutions and contracts.

- 1) Motion to approve Resolution of the City of Bay Saint Louis authorizing the filing of an application for Federal Surface Transportation (STP) Funding for the Old Spanish Trail Lighting Project and committing the necessary non-federal match for the project and stating the assurance of the City of Bay Saint Louis to activate the Project in FY21 and begin construction in FY 2021.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jeffrey Reed, Councilman Ward 3
SECONDER:	Larry Smith, Councilman Ward 4
AYES:	Smith, Seal, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock

- 2) Motion to approve Resolution of the City of Bay Saint Louis authorizing the filing of an application for Federal Surface Transportation (STP) Funding for the HWY 603 Turning Lane Project and committing the necessary non-federal match for the project and stating the assurance of the City of Bay Saint Louis to activate the Project in FY21 and begin construction in FY 2021.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Joshua DeSalvo, Councilman Ward 6
SECONDER:	William Zimmerman, Councilman Ward 5
AYES:	Smith, Seal, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock

- 3) Motion to approve Resolution of the City of Bay Saint Louis authorizing the filing of an application for Federal Surface Transportation (STP) Funding for the Ranch Street Sidewalk Extension Project and committing the necessary non-federal match for the project and stating the assurance of the City of Bay Saint Louis to activate the Project in FY21 and begin construction in FY 2021.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Douglas Seal, Councilman Ward 1
SECONDER:	Gary Knoblock, Councilman At Large
AYES:	Smith, Seal, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock

- 4) Motion to approve Resolution of the City of Bay Saint Louis authorizing the filing of an application for Federal Surface Transportation (STP) Funding for the Bay Saint Louis City Wide ADA Improvements Study Project and committing the necessary non-federal match for the project and stating the assurance of the City of Bay Saint Louis to activate the Project in FY21 and begin construction in FY 2021.

Discussion was opened regarding parking downtown.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Eugene Hoffman, Councilman Ward 2
SECONDER:	Joshua DeSalvo, Councilman Ward 6
AYES:	Smith, Seal, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock

- 5) Motion to approve accepting Engineers recommendation to award BSL Harbor Pier 5 and Other Improvements Project to Gill's Crane and Dozer Services to include the Base Bid (\$2,192,649.00) and Alternate Bids 1, 2 and 3. Alternate 1 being the South End Comfort Station (\$195,000.00), alternate 2 being Wifi System (\$35,825.00) and Alternate 3 being the Security Gates (\$30,000).

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Eugene Hoffman, Councilman Ward 2
SECONDER:	Jeffrey Reed, Councilman Ward 3
AYES:	Smith, Seal, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock

- 6) Motion to approve authorizing the Mayor to execute construction contract with Gill's Crane and Dozer Service for Harbor Pier 5 and Other Improvements Project.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Eugene Hoffman, Councilman Ward 2
SECONDER:	Douglas Seal, Councilman Ward 1
AYES:	Smith, Seal, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock

Mayor's Report

- 1) Motion to adopt Ordinance Number 644-12-2019, An Ordinance of the Mayor and City Council of the City of Bay Saint Louis Adopting Salary Schedule, Establishing Salary Compensation for Officers, Employees and Open Positions of the City of Bay Saint Louis, which amends previous Ordinance Number 643-12-2019.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Douglas Seal, Councilman Ward 1
SECONDER:	Eugene Hoffman, Councilman Ward 2
AYES:	Smith, Seal, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock

- 2) Motion to approve Caitlin Bourgeois as Clerk of Council full time and Elisa Mitchell as Deputy Clerk of Council part time

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Eugene Hoffman, Councilman Ward 2
SECONDER:	William Zimmerman, Councilman Ward 5
AYES:	Smith, Seal, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock

- 3) Accept Tidelands Grant Award and authorize Mayor to execute Tidelands Grant Agreement.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary Knoblock, Councilman At Large
SECONDER:	Eugene Hoffman, Councilman Ward 2
AYES:	Smith, Seal, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock

- 4) Motion to approve and authorize Mayor to execute any agreements needed with Blue Cross Blue Shield of Mississippi.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Eugene Hoffman, Councilman Ward 2
SECONDER:	Gary Knoblock, Councilman At Large
AYES:	Smith, Seal, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock

- 5) Motion to approve and authorize Mayor to execute any agreements with Lincoln National Life Insurance Company.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Douglas Seal, Councilman Ward 1
SECONDER:	Joshua DeSalvo, Councilman Ward 6
AYES:	Smith, Seal, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock

- 6) Motion to approve and authorize Mayor to execute any agreements with Aflac for supplemental Insurance.

Colonial Life is to come and discuss their options and services.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Douglas Seal, Councilman Ward 1
SECONDER:	Gary Knoblock, Councilman At Large
AYES:	Smith, Seal, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock

- 7) Motion to approve and authorize Mayor to execute any agreements with Unum Vision Insurance.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Douglas Seal, Councilman Ward 1
SECONDER:	Eugene Hoffman, Councilman Ward 2
AYES:	Smith, Seal, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock

Attorney's Report

- 1) Notice of Debt Setoff to Taxpayer.

RESULT:	NO ACTION TAKEN- FINAL
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Council/New/Old Business

Councilman Reed requested bids to be advertised for HVAC system for the gymnasium for Boys and Girls club.

- 1) Ratify the Mayor's appointment of Stephan W. Haas to the Historical Commission

RESULT:	APPROVED [6 TO 0]
MOVER:	Joshua DeSalvo, Councilman Ward 6
SECONDER:	Larry Smith, Councilman Ward 4
AYES:	Smith, Seal, Reed, Zimmerman, DeSalvo, Knoblock
AWAY:	Eugene Hoffman

- 2) City Council - 1st Regular Meeting - Dec 3, 2019 5:30 PM

RESULT:	ACCEPTED [5 TO 1]
MOVER:	Eugene Hoffman, Councilman Ward 2
SECONDER:	William Zimmerman, Councilman Ward 5
AYES:	Smith, Hoffman, Zimmerman, DeSalvo, Knoblock
NAYS:	Douglas Seal
ABSTAIN:	Jeffrey Reed

3) City Council - Special Meeting - Dec 5, 2019 5:00 PM

RESULT:	ACCEPTED [5 TO 1]
MOVER:	Eugene Hoffman, Councilman Ward 2
SECONDER:	William Zimmerman, Councilman Ward 5
AYES:	Smith, Hoffman, Zimmerman, DeSalvo, Knoblock
NAYS:	Douglas Seal
ABSTAIN:	Jeffrey Reed

4) Motion to no longer accept culvert applications after 01/01/20

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Douglas Seal, Councilman Ward 1
SECONDER:	Gary Knoblock, Councilman At Large
AYES:	Smith, Seal, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock

Closed/Executive Session (If needed)

Miscellaneous Items

2) No Action Needed - Department Report for court Department.

RESULT:	NO ACTION TAKEN- FINAL
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Adjourn

1) Motion to adjourn the meeting of 12-19-2019

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Douglas Seal, Councilman Ward 1
SECONDER:	William Zimmerman, Councilman Ward 5
AYES:	Smith, Seal, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock

Larry Smith, Councilman Ward 4

Douglas Seal, Councilman Ward 1

Eugene Hoffman, Councilman Ward 2

Jeffrey Reed, Councilman Ward 3

William Zimmerman, Councilman Ward 5

Joshua DeSalvo, Councilman Ward 6

Gary Knoblock, Councilman At Large

Clerk of Council

Mike Favre, Mayor