



**Minutes
Bay Saint Louis
City Council Meeting
1st Regular Meeting
December 3, 2019
5:30 p.m.**

Call to Order

Invocation and Pledge

Council Member Reed lead the Invocation and Pledge

RESULT: NO ACTION TAKEN-FINAL

Attendee Name	Title	Status	Arrived
Larry Smith	Councilman Ward 4	Present	4:30 PM
Doug Seal	Councilman Ward 1	Absent	
Gene Hoffman	Councilman Ward 2	Present	5:16 PM
Jeffery Reed	Councilman Ward 3	Present	5:27 PM
Buddy Zimmerman	Councilman Ward 5	Present	4:56 PM
Josh DeSalvo	Councilman Ward 6	Present	5:07 PM
Gary Knoblock	Councilman At Large	Present	5:16 PM

Guests

A) Proclamation - Sally Kelly

Mayor Favre recognized Sally Kelly and family for feeding the community a traditional Thanksgiving dinner for thirty-four years.

RESULT: NO ACTION TAKEN- FINAL

B) Senator Philip Moran Update.

Senator Philip Moran addressed the council with an update and his recommendations with regard to the submission of a funding request for FY2020 MDA Gulf Coast Restoration Fund to make improvements to the Depot District. Senator Moran also spoke of the Lottery Tickets being now available, with Power Ball and Mega Millions coming available on January 30, 2019.

RESULT: NO ACTION TAKEN- FINAL

Planning and Zoning

A) Motion to approve application for Variance to the Zoning Ordinance for 216 Citizen Street. Parcel 149N-0-30-042.000.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary Knoblock, Councilman At Large
SECONDER:	Jeffery Reed, Councilman Ward 3
AYES:	Smith, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock
ABSENT:	Doug Seal

- B) Motion to approve application for Variance to the Zoning Ordinance at 337 State Street. Parcel 149E-0-29-269.000.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary Knoblock, Councilman At Large
SECONDER:	Gene Hoffman, Councilman Ward 2
AYES:	Smith, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock
ABSENT:	Doug Seal

- C) Motion to approve application for Variance to the Zoning Ordinance at the corner of 221 Union Street and Toulme Street. Parcel 149L-0-29-165.000 and Parcel 149L-0-29-164.000.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Josh DeSalvo, Councilman Ward 6
SECONDER:	Gary Knoblock, Councilman At Large
AYES:	Smith, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock
ABSENT:	Doug Seal

- D) Motion to approve application for Special Subdivision Plat Approval, Variance and Map amendment to the Zoning Ordinance at 451 Ulman Avenue. Parcel 149E-0-29-070.000.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gene Hoffman, Councilman Ward 2
SECONDER:	Jeffery Reed, Councilman Ward 3
AYES:	Smith, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock
ABSENT:	Doug Seal

Public Forum

Brook Rogers, Isabella, and Avery, students from Our Lady Academy School were in attendance on a school project.

Consent Agenda

Motion to approve the Consent Agenda A - J.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Josh DeSalvo, Councilman Ward 6
SECONDER:	Buddy Zimmerman, Councilman Ward 5
AYES:	Smith, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock
ABSENT:	Doug Seal

- A) Approve Street Closures December 7, 2019 10:00 A.M. - 12:30 P.M. Necaise Street to Main Street right on Beach Boulevard to Court Street to Second Street, left on Union Street to Depot Way to allow for Christmas Parade.
- B) Approve street closures December 7, 2019 10:00 A.M. - 3:00 P.M. Blaize Avenue Union Street to Bookter Street, Depot Way Duck Pond to Bookter Street to allow for Snowflakes and Sugarplums Christmas Festival.
- C) Spread the Oath of Office for Charlene Black on the Minutes.
- D) Spread the Bay Saint Louis Payroll in the amount of \$157,063.84 dated November 22, 2019, on the Minutes.

- E) Motion to spread the Bay Saint Louis Payroll Hours Report dated November 22, 2019, on the Minutes.
- F) Spread the Bay Saint Louis Certification Letter dated December 3, 2019 on the Minutes.
- G) Motion to approve the Utility Refund Check Register #19-042, dated December 3, 2019, in the amount of \$2,904.66.
- H) Spread the Bay Saint Louis Cash Balances dated November 27, 2019, in the amount of \$4,083,427.58, after the docket, on the Minutes.
- I) Spread the Bay Saint Louis Revenue & Expense Report dated October 31, 2019, on the Minutes.
- J) Spread the Bay Saint Louis Grant, Rebates & Donation Revenue Detailed GL YTD Report on the Minutes.

Comptroller's Report

- A) Motion to spread the Bay Saint Louis Payroll, for an individual, in the amount of \$1,408.00 dated November 22, 2019, on the Minutes.

Council Member Zimmerman left the room.

RESULT:	APPROVED [5 TO 0]
MOVER:	Gene Hoffman, Councilman Ward 2
SECONDER:	Gary Knoblock, Councilman At Large
AYES:	Smith, Hoffman, Reed, DeSalvo, Knoblock
ABSENT:	Doug Seal
AWAY:	Buddy Zimmerman

- B) Motion to approve the Bay Saint Louis Docket of Claims #19-043 dated December 3, 2019, in the amount of \$122,103.27.

Zimmerman returned to the room.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Josh DeSalvo, Councilman Ward 6
SECONDER:	Buddy Zimmerman, Councilman Ward 5
AYES:	Smith, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock
ABSENT:	Doug Seal

- C) Motion to award Engineering and Consulting Services for 2020 CDBG program.
To be discussed at the 2nd meeting in December.

RESULT:	NO ACTION TAKEN- FINAL
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Engineer's Report

- A) ADA Transition Plan Grant Resolution Discussion.
Bids are due on the 20th at 10:00 a.m.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Josh DeSalvo, Councilman Ward 6
SECONDER:	Buddy Zimmerman, Councilman Ward 5
AYES:	Smith, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock
ABSENT:	Doug Seal

Mayor's Report

- A) Discussion - Registration for the Mississippi Municipal Mid-Winter Conference Due by December 6, 2019.

RESULT:	NO ACTION TAKEN- FINAL
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- B) Motion to take the lease for the Garden Center under advisement.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Josh DeSalvo, Councilman Ward 6
SECONDER:	Buddy Zimmerman, Councilman Ward 5
AYES:	Smith, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock
ABSENT:	Doug Seal

- C) 5 Special Event Forms

RESULT:	NO ACTION TAKEN- FINAL
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- D) No Action Needed - Department Report for Harbor.

RESULT:	NO ACTION TAKEN- FINAL
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- E) Motion to adopt Ordinance Number 643-12-2019, An Ordinance of the Mayor and City Council of the City of Bay Saint Louis Adopting Salary Schedule, Establishing Salary Compensation for Officers, Employees and Open Positions of the City of Bay Saint Louis, which amends previous Ordinance Number 642-10-2019.

Motion to adopt ordinance 643-12-2019.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gene Hoffman, Councilman Ward 2
SECONDER:	Buddy Zimmerman, Councilman Ward 5
AYES:	Smith, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock
ABSENT:	Doug Seal

- F) Motion/Discussion to approve purchase of an 8" Silent Knight Trailer Mounted Trash Pump from Puckett Rents in Flowood, Mississippi.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary Knoblock, Councilman At Large
SECONDER:	Josh DeSalvo, Councilman Ward 6
AYES:	Smith, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock
ABSENT:	Doug Seal

Attorney's Report

Department Requests/Motions

Council/New/Old Business

- A) Open and take under advisement, sealed lease bids for Old City Hall and the Garden Center (Main Street).

The Bid for the Garden Center was opened, with Michele Nichols submitting a \$1,000/month bid. The bid was taken under advisement.

RESULT:	NO ACTION TAKEN- FINAL
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Closed/Executive Session (if needed)

- A) Motion to go Into Closed Session to discuss the need to go Into Executive Session.

Discuss Council Personnel.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary Knoblock, Councilman At Large
SECONDER:	Gene Hoffman, Councilman Ward 2
AYES:	Smith, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock
ABSENT:	Doug Seal

- B) Motion to go Into Executive Session.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gene Hoffman, Councilman Ward 2
SECONDER:	Jeffery Reed, Councilman Ward 3
AYES:	Smith, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock
ABSENT:	Doug Seal

- C) Motion to come out of Executive Session.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gene Hoffman, Josh DeSalvo
SECONDER:	Gary Knoblock, Councilman At Large
AYES:	Smith, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock
ABSENT:	Doug Seal

- D) Motion to transfer Lisa Tilley to an administrative position in the Building Department, with a new Payroll Ordinance to be spread on the minutes at the 2nd Regular Meeting, reflecting same rate of pay removing her from City Council to Administration.

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Josh DeSalvo, Councilman Ward 6
SECONDER:	Gene Hoffman, Councilman Ward 2
AYES:	Smith, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock
ABSENT:	Doug Seal

- E) Motion to reschedule the Bay Saint Louis City Council Meeting date of Tuesday, December 17, 2019 to Wednesday, December 18, 2019 at 5:30 p.m and holding a Workshop at 4:00 p.m due to elections being held on Tuesday, December 17, 2019.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Josh DeSalvo, Councilman Ward 6
SECONDER:	Gary Knoblock, Councilman At Large
AYES:	Smith, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock
ABSENT:	Doug Seal

Minutes Approval

- 1) City Council - 2nd Regular Meeting - Nov 19, 2019 5:30 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Gene Hoffman, Councilman Ward 2
SECONDER:	Josh DeSalvo, Councilman Ward 6
AYES:	Smith, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock
ABSENT:	Doug Seal

Miscellaneous Items

A) No Action Needed - Gaming and Sales Tax Report

RESULT:	NO ACTION TAKEN- FINAL
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Adjourn

A) Motion to adjourn.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Josh DeSalvo, Councilman Ward 6
SECONDER:	Buddy Zimmerman, Councilman Ward 5
AYES:	Smith, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock
ABSENT:	Doug Seal

Larry Smith, Councilman Ward 4

Doug Seal, Councilman Ward 1

Gene Hoffman, Councilman Ward 2

Jeffery Reed, Councilman Ward 3

Buddy Zimmerman, Councilman Ward 5

Josh DeSalvo, Councilman Ward 6

Gary Knoblock, Councilman At Large

Clerk of Council

Mike Favre, Mayor