



**Minutes
Bay Saint Louis
City Council Meeting
Recessed Meeting
July 23, 2019
5:00 p.m.**

Call to Order

Attendee Name	Title	Status	Arrived
Larry Smith	Councilman Ward 4	Present	
Doug Seal	Councilman Ward 1	Present	
Gene Hoffman	Councilman Ward 2	Present	
Jeffery Reed	Councilman Ward 3	Present	
Buddy Zimmerman	Councilman Ward 5	Present	
Josh DeSalvo	Councilman Ward 6	Present	
Gary Knoblock	Councilman At Large	Present	

Guests - Requests for Funding

A) Cynthia Chauvin - Court Appointed Special Advocate (CASA)

Cynthia Chauvin - Spoke about, and requested funding for, the Court Appointed Special Advocate (C.A.S.A.) program in Hancock County, Mississippi.

RESULT: NO ACTION TAKEN- FINAL

B) Myrna Green - Hancock County Tourism Development Bureau

Myrna Green spoke about, and and requested funding from the Bay Saint Louis City Council, for the Hancock County Tourism Development District.

RESULT: NO ACTION TAKEN- FINAL

C) Steve Barney - The Arts

Steve Barney spoke about, and requested funding for, The Arts program in Hancock County. Mr. Barney also requested to be the local arts agency in Bay Saint Louis.

RESULT: NO ACTION TAKEN- FINAL

D) Hancock County Library System

Art Clementine introduced the new interim Director, Amber Stevenson, and the new Business Manager, Leslie Bullock,

Ty Necaise requested funding for the Bay Saint Louis Library System.

RESULT:	NO ACTION TAKEN- FINAL
----------------	-------------------------------

- E) Chris Roth - Hancock County Historical Society

Chris Roth requested funding from the City of Bay Saint Louis for the Hancock County Historic Society.

RESULT:	NO ACTION TAKEN- FINAL
----------------	-------------------------------

Grants

- A) Motion to approve the resolutions for the grant projects.

RESULT:	NO ACTION TAKEN- FINAL
----------------	-------------------------------

- B) Motion to accept the Resolution of Mayor and City Council of the City of Bay Saint Louis, Mississippi Authorizing and Approving the Submission of a Funding Request for FY2020 MDA Gulf Coast Restoration Fund to Make Certain Improvements to the Court Street Parking Garage and Community Center and Commit Matching Fund to Such Project. (Exhibit "A")

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gene Hoffman, Councilman Ward 2
SECONDER:	Jeffery Reed, Councilman Ward 3
AYES:	Smith, Seal, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock

- C) Motion to accept the Resolution of Mayor and City Council of the City of Bay Saint Louis, Mississippi Authorizing and Approving the Submission of a Funding Request for FY2020 MDA Gulf Coast Restoration Fund to Make Certain Improvements to the Depot District and Commit Matching Fund to Such Project. (Exhibit "B")

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jeffery Reed, Councilman Ward 3
SECONDER:	Gene Hoffman, Councilman Ward 2
AYES:	Smith, Seal, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock

- D) Motion to accept the Resolution of Mayor and City Council of the City of Bay Saint Louis, Mississippi Authorizing and Approving the Submission of a Funding Request for FY2020 MDA Gulf Coast Restoration Fund to Construct a City Government Complex and Commit Matching Fund to Such Project. (Exhibit "C")

RESULT:	APPROVED [6 TO 0]
MOVER:	Jeffery Reed, Councilman Ward 3
SECONDER:	Josh DeSalvo, Councilman Ward 6
AYES:	Smith, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock
AWAY:	Doug Seal

- E) Motion to accept the Resolution of Mayor and City Council of the City of Bay Saint Louis, Mississippi Authorizing and Approving the Submission of a Funding Request for FY2020 MDA Gulf Coast Restoration Fund to Make Certain Park and Recreation Improvements Commit Matching Fund to Such Project. (Exhibit "D")

RESULT:	APPROVED [6 TO 0]
MOVER:	Gene Hoffman, Councilman Ward 2
SECONDER:	Jeffery Reed, Councilman Ward 3
AYES:	Smith, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock
AWAY:	Doug Seal

Pier 5 Addition for Harbor

- A) Motion to approve the Professional Services Contract with James J. Chiniche, P.A., Inc. Engineering Surveying for the construction oversight bid phase and the construction admin phase for the Pier 5 Addition for the Bay Saint Louis Municipal Harbor.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gene Hoffman, Councilman Ward 2
SECONDER:	Josh DeSalvo, Councilman Ward 6
AYES:	Smith, Seal, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock

RFP for auditing services

- A) Motion to approve the Request for Proposals for auditing services for FY 2019/2020.

RESULT:	NO ACTION TAKEN- FINAL
----------------	-------------------------------

Mayor's Report

- A) Motion to reappoint Jimmie Ladner to the Gulf Regional Planning Commission Board.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Doug Seal, Councilman Ward 1
SECONDER:	Josh DeSalvo, Councilman Ward 6
AYES:	Smith, Seal, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock

Notice of Recessed Meeting

- A) Motion to spread the Notice of Recessed Meeting for the Recessed Meeting of July 23, 2019 at 5:00 p.m.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gene Hoffman, Councilman Ward 2
SECONDER:	Buddy Zimmerman, Councilman Ward 5
AYES:	Smith, Seal, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock

City Budget

- A) City Budget Report

The Bay Saint Louis City Council and Mayor Favre discussed the Bay Saint Louis City Budget including increased millage from property tax assessments, increased sales tax, license and permit fees in the Building Department, Court system technology fee, increasing the library funding, Court Department software, bond funding sources, bond payments, Bay Saint Louis Reserve Fund, Bay Saint Louis downtown as tourism, no changes in the Council budget and removal of \$60,000.00 in budget from the Court Department.

The Bay Saint Louis City Council Members shall bring suggested changes to the budget back.

The Bay Saint Louis City Council and Mayor Favre continued discussing the City budget including, funding two new positions in the Public Works Department, purchasing a grapple truck, cutting or moving \$110,000.00 in the budget, Katrina Funds for MLK Park, 2010 bond payoff date, revenues, auditors, updated personnel budget, adding an additional day to Cruzin' the Coast , franchise fees, railcar tax and the Bay Saint Louis Municipal Harbor budget amendments.

RESULT:	NO ACTION TAKEN- FINAL
----------------	-------------------------------

B) Motion to approve the Bay Saint Louis Municipal Harbor Budget Amendments.

RESULT:	NO ACTION TAKEN
----------------	------------------------

Next: 8/6/2019 5:30 PM

Adjourn

A) Motion to adjourn.

RESULT:	APPROVED [UNANIMOUS]
----------------	-----------------------------

MOVER:	Doug Seal, Councilman Ward 1
---------------	------------------------------

SECONDER:	Gene Hoffman, Councilman Ward 2
------------------	---------------------------------

AYES:	Smith, Seal, Hoffman, Reed, Zimmerman, DeSalvo, Knoblock
--------------	--

<hr/> Larry Smith, Councilman Ward 4	Date
<hr/> Doug Seal, Councilman Ward 1	Date
<hr/> Gene Hoffman, Councilman Ward 2	Date
<hr/> Jeffery Reed, Councilman Ward 3	Date
<hr/> Buddy Zimmerman, Councilman Ward 5	Date
<hr/> Josh DeSalvo, Councilman Ward 6	Date
<hr/> Gary Knoblock, Councilman At Large	Date
<hr/> Lisa Tilley, Clerk of Council	Date
<hr/> Mike Favre, Mayor	Date



City Council Department Report

To: City Council
From: Valerie Fitts, Deputy Clerk of Council
Date: July 23, 2019
Subject: Cynthia Chauvin - Court Appointed Special Advocate (CASA)



City Council Department Report

To: City Council
From: Valerie Fitts, Deputy Clerk of Council
Date: July 23, 2019
Subject: Myrna Green - Hancock County Tourism Development Bureau



City Council Department Report

To: City Council
From: Lisa Tilley, Clerk of Council
Date: July 23, 2019
Subject: Steve Barney - The Arts



City Council Department Report

To: City Council
From: Lisa Tilley, Clerk of Council
Date: July 23, 2019
Subject: Hancock County Library System



City Council Department Report

To: City Council
From: Lisa Tilley, Clerk of Council
Date: July 23, 2019
Subject: Chris Roth - Hancock County Historical Society



City Council Department Report

To: City Council
From: Lisa Tilley, Clerk of Council
Date: July 23, 2019
Subject: Motion to approve the resolutions for the grant projects.



City Council Department Report

To: City Council
From: Lisa Tilley, Clerk of Council
Date: July 23, 2019
Subject: Motion to approve the contract for the Pier 5 Addition at the Bay Saint Louis Municipal Harbor.



City Council Department Report

To: City Council
From: Lisa Tilley, Clerk of Council
Date: July 23, 2019
Subject: Motion to approve the Request for Proposals for auditing services.



Administration Department Report

To: City Council
From: Sissy Gonzales, City Clerk
Date: July 23, 2019
Subject: Motion to reappoint Jimmie Ladner to the Gulf Regional Planning Commission Board.



City Council Department Report

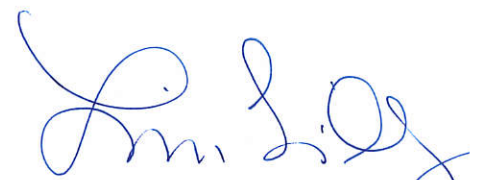
To: City Council
From: Lisa Tilley, Clerk of Council
Date: July 23, 2019
Subject: Motion to spread the Notice of Recessed Meeting for the Recessed Meeting of July 23, 2019 at 5:00 p.m.

Attachments:

1. Notice of July 23, 2019 Recessed Meeting

RECESSED MEETING NOTICE

The City of Bay Saint Louis will hold a Recessed Meeting at 5:00 p.m. on Tuesday, July 23, 2019 at 598 Main Street in the Conference Room to discuss the City budget, resolutions for grant projects, contract for the Pier 5 Addition at the Bay Saint Louis Municipal Harbor, send RFP for auditing services, budget amendment for research and investigation at harbor and Public Forum and Council Business, Requests, and/or Information.



LISA TILLEY

CLERK OF COUNCIL

Attachment: Notice of July 23, 2019 Recessed Meeting (1762 : Spread the Notice of Recessed Meeting)



City Council Department Report

To: City Council
From: Lisa Tilley, Clerk of Council
Date: July 23, 2019
Subject: City Budget Report



City Clerk Department Report

To: City Council
From: Sissy Gonzales, City Clerk
Date: July 23, 2019
Subject: Motion to approve the Bay Saint Louis Municipal Harbor Budget Amendments.

Attachments:

1. Harbor Budget Amendments-new way
2. Budget Comparison Report dated July 19, 2019 for July 23, 2019 Harbor Amendments

		For the Fiscal Year Ending September 30, 2019			
			APPROVED	CURRENT	FOR APPROVAL
			5/7/20109	BUDGET AMENDMENT REQUEST	7/23/2019
DEPT	OBJ				
MUNICIPAL HARBOR					
000		Revenues			
	250	Operating	1,093,968	20,000	1,113,968
	290	Interest	150	-	150
	300	Other	50,250	-	50,250
	399	Capital	265,000	-	265,000
		Total Revenue	1,409,368	20,000	1,429,368
120		Administration			
	400	Personnel Services	282,772	-	282,772
	500	Contractual Services	144,075	70,000	214,075
	600	Consumable Supplies	185,750	-	185,750
	900	Capital Outlay & Other	785,000	(50,000)	735,000
		Total Expenditures	1,397,597	20,000	1,417,597

Attachment: Harbor Budget Amendments-new way (1771 : Harbor Budget Amendments)

Budget Amendments Summary 07/23/19

Municipal Harbor #450

Revenue-000

- Increase Slip Rental Revenue \$20,000 for increased occupancy estimates.

Administration -120

- Increase contractual services for Engineering-Grant reimburseable, \$50,000.
- Increase contractual services for Harbor POS system \$5,000.
- Increase contractual services for Lift Station services \$5,000.
- Increase contractual services for R &PP for analysis \$5,000.
- Increase contractual services for Garbage Services, \$1,000.
- Increase contractual services for Legal Services, \$2,000.
- Increase contractual services for Janitorial supplies, \$2,000.
- Decrease Capital Expense for Grant project, \$50,000.

450-MUNICIPAL HARBOR FUND

REVENUES	CURRENT BUDGET	SELECTED BUDGET	BUDGET VARIANCE	PERCENT VARIANCE	BUDGET WORKSPACE
OPERATING					
450-000-250-001 DMR PIER/HARBOR GRANT	444,000	444,000	0	0.00	_____
450-000-250-002 FESTIVAL/RENTAL REVENUE	2,000	2,000	0	0.00	_____
450-000-250-003 SLIP RENTAL REVENUE	300,000	320,000	20,000	6.67	_____
450-000-250-004 SLIP UTILITY/CLEAN MARINA REV	74,000	74,000	0	0.00	_____
450-000-250-005 FUEL SALES	221,500	221,500	0	0.00	_____
450-000-250-006 TRANSIENT DOCKAGE REVENUE	18,000	18,000	0	0.00	_____
450-000-250-007 CREDIT CARD PROCESSING	7,000	7,000	0	0.00	_____
450-000-250-008 ICE SALES	2,500	2,500	0	0.00	_____
450-000-250-009 DMR/CLEAN VESSEL ACT GRANT	24,968	24,968	0	0.00	_____
450-000-250-016 MISCELLANEOUS INCOME	0	0	0	0.00	_____
450-000-250-017 MISCELLANEOUS INCOME	0	0	0	0.00	_____
450-000-250-018 LATE FEE REVENUE	0	0	0	0.00	_____
TOTAL OPERATING	1,093,968	1,113,968	20,000	1.83	
INTEREST					
450-000-290-000 INTEREST INCOME	150	150	0	0.00	_____
TOTAL INTEREST	150	150	0	0.00	
OTHER					
450-000-300-000 OTHER INCOME	250	250	0	0.00	_____
450-000-300-302 TRANSFER IN	50,000	50,000	0	0.00	_____
TOTAL OTHER	50,250	50,250	0	0.00	
CAPITAL					
450-000-399-000 BEG CASH BALANCE-OPER	200,000	200,000	0	0.00	_____
450-000-399-001 BEG CASH BALANCE-C&M	65,000	65,000	0	0.00	_____
TOTAL CAPITAL	265,000	265,000	0	0.00	
TOTAL REVENUES	1,409,368 =====	1,429,368 =====	20,000 =====	1.42 =====	=====

450-MUNICIPAL HARBOR FUND
HARBOR EXPENSE

EXPENDITURES	CURRENT BUDGET	SELECTED BUDGET	BUDGET VARIANCE	PERCENT VARIANCE	BUDGET WORKSPACE
PERSONNEL SERVICES					
450-120-400-000 PAYROLL	191,200	191,200	0	0.00	
450-120-401-000 OVERTIME PAYROLL EXPENSE	3,500	3,500	0	0.00	
450-120-403-000 PERS	31,200	31,200	0	0.00	
450-120-404-000 FICA	14,894	14,894	0	0.00	
450-120-405-000 EMPLOYEE INSURANCE	30,087	30,087	0	0.00	
450-120-406-000 UNEMPLOYMENT	245	245	0	0.00	
450-120-407-000 WORKERS' COMPENSATION	11,646	11,646	0	0.00	
TOTAL PERSONNEL SERVICES	282,772	282,772	0	0.00	
CONTRACTUAL SERVICES					
450-120-500-000 AUDIT FEES	2,000	2,000	0	0.00	
450-120-501-000 BANK FEES	6,000	6,000	0	0.00	
450-120-510-000 COMPUTER/SOFTWARE	2,800	7,800	5,000	178.57	
450-120-512-000 ENGINEERING-GRANT REIMB	24,000	74,000	50,000	208.33	
450-120-512-001 ENGINEERING -NOT GRANT	4,000	4,000	0	0.00	
450-120-513-000 EQUIPMENT RENTAL	1,000	1,000	0	0.00	
450-120-516-000 GENERAL INSURANCE	12,200	12,200	0	0.00	
450-120-526-000 REPAIRS & MAINT - EQUIPMENT	3,000	3,000	0	0.00	
450-120-526-005 R&PP	6,000	11,000	5,000	83.33	
450-120-528-000 REPAIRS & MAINT - VEHICLES	1,000	1,000	0	0.00	
450-120-530-000 TELEPHONE	4,500	4,500	0	0.00	
450-120-531-000 UTILITIES	68,000	68,000	0	0.00	
450-120-533-000 WORKSHOPS, SEMINARS, TRAVEL	500	500	0	0.00	
450-120-539-000 DEPRECIATION EXPENSE	0	0	0	0.00	
450-120-541-000 GARBAGE EXPENSE	0	1,000	1,000	0.00	
450-120-542-000 OPERATING EXPENSES	6,000	6,000	0	0.00	
450-120-543-000 PUBLICATIONS	500	500	0	0.00	
450-120-544-000 LEGAL FEES	1,000	3,000	2,000	200.00	
450-120-549-000 JANITORIAL SUPPLIES	1,500	3,500	2,000	133.33	
450-120-550-000 LS - HARBOR ACCOUNT	0	5,000	5,000	0.00	
450-120-568-000 MEDICAL EXPENSES	75	75	0	0.00	
TOTAL CONTRACTUAL SERVICES	144,075	214,075	70,000	48.59	
SUPPLIES					
450-120-600-000 HARBOR INDIRECT EXPENSE	20,000	20,000	0	0.00	
450-120-612-000 OFFICE SUPPLIES	1,000	1,000	0	0.00	
450-120-613-000 OPERATING SUPPLIES	5,900	5,900	0	0.00	
450-120-614-000 POSTAGE	850	850	0	0.00	
450-120-615-000 UNIFORMS	3,000	3,000	0	0.00	
450-120-616-000 FUEL PURCHASE EXPENSE	155,000	155,000	0	0.00	
450-120-699-000 HURRICANE PREP SUPPLIES	0	0	0	0.00	
TOTAL SUPPLIES	185,750	185,750	0	0.00	
CAPITAL OUTLAY					
450-120-900-000 CAPITAL EXPENSE	420,000	370,000	(50,000)	11.90-	
450-120-900-001 TRANSFERS OUT TO O&M	50,000	50,000	0	0.00	
450-120-900-900 ENDING CASH BAL-OPER	200,000	200,000	0	0.00	

450-MUNICIPAL HARBOR FUND
HARBOR EXPENSE

EXPENDITURES	CURRENT BUDGET	SELECTED BUDGET	BUDGET VARIANCE	PERCENT VARIANCE	BUDGET WORKSPACE
450-120-900-901 ENDING CASH BALANCE C&M	115,000	115,000	0	0.00	
TOTAL CAPITAL OUTLAY	785,000	735,000	(50,000)	6.37-	
TOTAL HARBOR EXPENSE	1,397,597	1,417,597	20,000	1.43	
TOTAL EXPENDITURES	1,397,597	1,417,597	20,000	1.43	
REVENUES OVER/(UNDER) EXPENDITURES	11,771	11,771	0	0.00	



City Council Department Report

To: City Council
From: Valerie Fitts, Deputy Clerk of Council
Date: July 23, 2019
Subject: Motion to adjourn.