



**Agenda
Bay Saint Louis
City Council Meeting
Recessed Meeting
July 23, 2019
5:00 p.m.**

- 1. Call to Order**
- 2. Guests - Requests for Funding**
 - A. Cynthia Chauvin - Court Appointed Special Advocate (CASA)
 - B. Myrna Green - Hancock County Tourism Development Bureau
 - C. Steve Barney - The Arts
 - D. Hancock County Library System
 - E. Chris Roth - Hancock County Historical Society
- 3. City Budget**
 - A. City Budget Report
 - B. Motion to approve the Bay Saint Louis Municipal Harbor Budget Amendments.
- 4. Public Forum**
- 5. Grants**
 - A. Motion to approve the resolutions for the grant projects.
- 6. Pier 5 Addition for Harbor**
 - A. Motion to approve the contract for the Pier 5 Addition at the Bay Saint Louis Municipal Harbor.
- 7. RFP for auditing services**
 - A. Motion to approve the Request for Proposals for auditing services.
- 8. Mayor's Report**
 - A. Motion to reappoint Jimmie Ladner to the Gulf Regional Planning Commission Board.
- 9. Notice of Recessed Meeting**
 - A. Motion to spread the Notice of Recessed Meeting for the Recessed Meeting of July 23, 2019 at 5:00 p.m.
- 10. Adjourn**
 - A. Motion to adjourn.

If you would like to speak at Public Forum, please sign before 6:00 p.m. as the sign-in sheet will be pulled at that time.

The Public Forum sign-in sheet is by the agenda on the table just outside the Council Chambers.



City Council Department Report

To: City Council
From: Valerie Fitts, Deputy Clerk of Council
Date: July 23, 2019
Subject: Cynthia Chauvin - Court Appointed Special Advocate (CASA)



City Council Department Report

To: City Council
From: Valerie Fitts, Deputy Clerk of Council
Date: July 23, 2019
Subject: Myrna Green - Hancock County Tourism Development Bureau



City Council Department Report

To: City Council
From: Lisa Tilley, Clerk of Council
Date: July 23, 2019
Subject: Steve Barney - The Arts



City Council Department Report

To: City Council
From: Lisa Tilley, Clerk of Council
Date: July 23, 2019
Subject: Hancock County Library System



City Council Department Report

To: City Council
From: Lisa Tilley, Clerk of Council
Date: July 23, 2019
Subject: Chris Roth - Hancock County Historical Society



City Council Department Report

To: City Council
From: Lisa Tilley, Clerk of Council
Date: July 23, 2019
Subject: City Budget Report



City Clerk Department Report

To: City Council
From: Sissy Gonzales, City Clerk
Date: July 23, 2019
Subject: Motion to approve the Bay Saint Louis Municipal Harbor Budget Amendments.

Attachments:

1. Harbor Budget Amendments-new way
2. Budget Comparison Report dated July 19, 2019 for July 23, 2019 Harbor Amendments

		For the Fiscal Year Ending September 30, 2019			
			APPROVED	CURRENT	FOR APPROVAL
			5/7/20109	BUDGET AMENDMENT REQUEST	7/23/2019
DEPT	OBJ				
MUNICIPAL HARBOR					
000		Revenues			
	250	Operating	1,093,968	20,000	1,113,968
	290	Interest	150	-	150
	300	Other	50,250	-	50,250
	399	Capital	265,000	-	265,000
		Total Revenue	1,409,368	20,000	1,429,368
120		Administration			
	400	Personnel Services	282,772	-	282,772
	500	Contractual Services	144,075	70,000	214,075
	600	Consumable Supplies	185,750	-	185,750
	900	Capital Outlay & Other	785,000	(50,000)	735,000
		Total Expenditures	1,397,597	20,000	1,417,597

Attachment: Harbor Budget Amendments-new way (1771 : Harbor Budget Amendments)

Budget Amendments Summary 07/23/19

Municipal Harbor #450

Revenue-000

- Increase Slip Rental Revenue \$20,000 for increased occupancy estimates.

Administration -120

- Increase contractual services for Engineering-Grant reimburseable, \$50,000.
- Increase contractual services for Harbor POS system \$5,000.
- Increase contractual services for Lift Station services \$5,000.
- Increase contractual services for R &PP for analysis \$5,000.
- Increase contractual services for Garbage Services, \$1,000.
- Increase contractual services for Legal Services, \$2,000.
- Increase contractual services for Janitorial supplies, \$2,000.
- Decrease Capital Expense for Grant project, \$50,000.

450-MUNICIPAL HARBOR FUND

REVENUES	CURRENT BUDGET	SELECTED BUDGET	BUDGET VARIANCE	PERCENT VARIANCE	BUDGET WORKSPACE
OPERATING					
450-000-250-001 DMR PIER/HARBOR GRANT	444,000	444,000	0	0.00	_____
450-000-250-002 FESTIVAL/RENTAL REVENUE	2,000	2,000	0	0.00	_____
450-000-250-003 SLIP RENTAL REVENUE	300,000	320,000	20,000	6.67	_____
450-000-250-004 SLIP UTILITY/CLEAN MARINA REV	74,000	74,000	0	0.00	_____
450-000-250-005 FUEL SALES	221,500	221,500	0	0.00	_____
450-000-250-006 TRANSIENT DOCKAGE REVENUE	18,000	18,000	0	0.00	_____
450-000-250-007 CREDIT CARD PROCESSING	7,000	7,000	0	0.00	_____
450-000-250-008 ICE SALES	2,500	2,500	0	0.00	_____
450-000-250-009 DMR/CLEAN VESSEL ACT GRANT	24,968	24,968	0	0.00	_____
450-000-250-016 MISCELLANEOUS INCOME	0	0	0	0.00	_____
450-000-250-017 MISCELLANEOUS INCOME	0	0	0	0.00	_____
450-000-250-018 LATE FEE REVENUE	0	0	0	0.00	_____
TOTAL OPERATING	1,093,968	1,113,968	20,000	1.83	
INTEREST					
450-000-290-000 INTEREST INCOME	150	150	0	0.00	_____
TOTAL INTEREST	150	150	0	0.00	
OTHER					
450-000-300-000 OTHER INCOME	250	250	0	0.00	_____
450-000-300-302 TRANSFER IN	50,000	50,000	0	0.00	_____
TOTAL OTHER	50,250	50,250	0	0.00	
CAPITAL					
450-000-399-000 BEG CASH BALANCE-OPER	200,000	200,000	0	0.00	_____
450-000-399-001 BEG CASH BALANCE-C&M	65,000	65,000	0	0.00	_____
TOTAL CAPITAL	265,000	265,000	0	0.00	
TOTAL REVENUES	1,409,368 =====	1,429,368 =====	20,000 =====	1.42 =====	=====

450-MUNICIPAL HARBOR FUND
HARBOR EXPENSE

EXPENDITURES	CURRENT BUDGET	SELECTED BUDGET	BUDGET VARIANCE	PERCENT VARIANCE	BUDGET WORKSPACE
PERSONNEL SERVICES					
450-120-400-000 PAYROLL	191,200	191,200	0	0.00	
450-120-401-000 OVERTIME PAYROLL EXPENSE	3,500	3,500	0	0.00	
450-120-403-000 PERS	31,200	31,200	0	0.00	
450-120-404-000 FICA	14,894	14,894	0	0.00	
450-120-405-000 EMPLOYEE INSURANCE	30,087	30,087	0	0.00	
450-120-406-000 UNEMPLOYMENT	245	245	0	0.00	
450-120-407-000 WORKERS' COMPENSATION	11,646	11,646	0	0.00	
TOTAL PERSONNEL SERVICES	282,772	282,772	0	0.00	
CONTRACTUAL SERVICES					
450-120-500-000 AUDIT FEES	2,000	2,000	0	0.00	
450-120-501-000 BANK FEES	6,000	6,000	0	0.00	
450-120-510-000 COMPUTER/SOFTWARE	2,800	7,800	5,000	178.57	
450-120-512-000 ENGINEERING-GRANT REIMB	24,000	74,000	50,000	208.33	
450-120-512-001 ENGINEERING -NOT GRANT	4,000	4,000	0	0.00	
450-120-513-000 EQUIPMENT RENTAL	1,000	1,000	0	0.00	
450-120-516-000 GENERAL INSURANCE	12,200	12,200	0	0.00	
450-120-526-000 REPAIRS & MAINT - EQUIPMENT	3,000	3,000	0	0.00	
450-120-526-005 R&PP	6,000	11,000	5,000	83.33	
450-120-528-000 REPAIRS & MAINT - VEHICLES	1,000	1,000	0	0.00	
450-120-530-000 TELEPHONE	4,500	4,500	0	0.00	
450-120-531-000 UTILITIES	68,000	68,000	0	0.00	
450-120-533-000 WORKSHOPS, SEMINARS, TRAVEL	500	500	0	0.00	
450-120-539-000 DEPRECIATION EXPENSE	0	0	0	0.00	
450-120-541-000 GARBAGE EXPENSE	0	1,000	1,000	0.00	
450-120-542-000 OPERATING EXPENSES	6,000	6,000	0	0.00	
450-120-543-000 PUBLICATIONS	500	500	0	0.00	
450-120-544-000 LEGAL FEES	1,000	3,000	2,000	200.00	
450-120-549-000 JANITORIAL SUPPLIES	1,500	3,500	2,000	133.33	
450-120-550-000 LS - HARBOR ACCOUNT	0	5,000	5,000	0.00	
450-120-568-000 MEDICAL EXPENSES	75	75	0	0.00	
TOTAL CONTRACTUAL SERVICES	144,075	214,075	70,000	48.59	
SUPPLIES					
450-120-600-000 HARBOR INDIRECT EXPENSE	20,000	20,000	0	0.00	
450-120-612-000 OFFICE SUPPLIES	1,000	1,000	0	0.00	
450-120-613-000 OPERATING SUPPLIES	5,900	5,900	0	0.00	
450-120-614-000 POSTAGE	850	850	0	0.00	
450-120-615-000 UNIFORMS	3,000	3,000	0	0.00	
450-120-616-000 FUEL PURCHASE EXPENSE	155,000	155,000	0	0.00	
450-120-699-000 HURRICANE PREP SUPPLIES	0	0	0	0.00	
TOTAL SUPPLIES	185,750	185,750	0	0.00	
CAPITAL OUTLAY					
450-120-900-000 CAPITAL EXPENSE	420,000	370,000	(50,000)	11.90-	
450-120-900-001 TRANSFERS OUT TO O&M	50,000	50,000	0	0.00	
450-120-900-900 ENDING CASH BAL-OPER	200,000	200,000	0	0.00	

450-MUNICIPAL HARBOR FUND
HARBOR EXPENSE

EXPENDITURES	CURRENT BUDGET	SELECTED BUDGET	BUDGET VARIANCE	PERCENT VARIANCE	BUDGET WORKSPACE
450-120-900-901 ENDING CASH BALANCE C&M	115,000	115,000	0	0.00	
TOTAL CAPITAL OUTLAY	785,000	735,000	(50,000)	6.37-	
TOTAL HARBOR EXPENSE	1,397,597	1,417,597	20,000	1.43	
TOTAL EXPENDITURES	1,397,597 =====	1,417,597 =====	20,000 =====	1.43 =====	=====
REVENUES OVER/(UNDER) EXPENDITURES	11,771	11,771	0	0.00	



City Council Department Report

To: City Council
From: Lisa Tilley, Clerk of Council
Date: July 23, 2019
Subject: Motion to approve the resolutions for the grant projects.



City Council Department Report

To: City Council
From: Lisa Tilley, Clerk of Council
Date: July 23, 2019
Subject: Motion to approve the contract for the Pier 5 Addition at the Bay Saint Louis Municipal Harbor.



City Council Department Report

To: City Council
From: Lisa Tilley, Clerk of Council
Date: July 23, 2019
Subject: Motion to approve the Request for Proposals for auditing services.



Administration Department Report

To: City Council
From: Sissy Gonzales, City Clerk
Date: July 23, 2019
Subject: Motion to reappoint Jimmie Ladner to the Gulf Regional Planning Commission Board.



City Council Department Report

To: City Council
From: Lisa Tilley, Clerk of Council
Date: July 23, 2019
Subject: Motion to spread the Notice of Recessed Meeting for the Recessed Meeting of July 23, 2019 at 5:00 p.m.

Attachments:

1. Notice of July 23, 2019 Recessed Meeting

RECESSED MEETING NOTICE

The City of Bay Saint Louis will hold a Recessed Meeting at 5:00 p.m. on Tuesday, July 23, 2019 at 598 Main Street in the Conference Room to discuss the City budget, resolutions for grant projects, contract for the Pier 5 Addition at the Bay Saint Louis Municipal Harbor, send RFP for auditing services, budget amendment for research and investigation at harbor and Public Forum and Council Business, Requests, and/or Information.



LISA TILLEY

CLERK OF COUNCIL

Attachment: Notice of July 23, 2019 Recessed Meeting (1762 : Spread the Notice of Recessed Meeting)



City Council Department Report

To: City Council
From: Valerie Fitts, Deputy Clerk of Council
Date: July 23, 2019
Subject: Motion to adjourn.